

**BEVERAGE CONTAINER RECYCLING  
GRANT SOLICITATION  
COMMONLY ASKED  
QUESTIONS AND ANSWERS**

**Q1: What is the focus of the DOC for this grant?**

A1: *Projects that provide convenient beverage container recycling opportunities in California. For eligible projects see page 1 of the Grant Solicitation.*

**Q2: For the budget information, is there a project time period required by these grants? Should the grant funds requested only be for a 12-month period or is it possible to request funds for a longer project period?**

A2: *The schedule requirements for each grant awarded is that the projects include at least one year to satisfy the 12-month CRV collection and volume reporting schedule required in the "Implementation Schedule" and the project be completed within three years from the date of the grant award. Grant terms are typically one to two years, but can be longer if necessary.*

**Q3: Will the Department post a list of those being invited to submit a full proposal? Is this information available?**

A3: *Results of the Phase 1 Concept scoring process will not be posted. The Department will send letters to each applicant notifying them of their score. All applicants will receive notification.*

**Q4: For the DOC competitive grant, can you submit multiple requests for funding? Also, is it recommended to split up a funding request by type of project (commercial business program/multi-family program) into two separate grant applications or to package them into one request?**

A4: *Yes. Applicants may submit as many concepts as they would like. There is no recommended or best approach. The Department has funded programs that had multiple projects in one request.*

**Q5: 1) What is included in the Concept Form? Is it the phase 1 concept form only? 2) The 2<sup>nd</sup> bullet under "NEED" asks for an estimated number of CRV beverage containers that will be recycled as a result of this project. We do not have a program such as this in place nor have we had one in the past. I'm not sure what information other than statistics per average person in general would be useful to answer this question. How do you recommend I set about providing you with the information necessary?**

A5: *1) The Concept Form includes the original Concept Form plus three (3) copies and a proof of organizational status (if applicable). 2) Conducting a waste assessment/audit would provide you with information on what materials are currently being disposed of and in what quantities, where the waste is being generated and if the materials can be: reduced, reused or recycled. The audit would also provide baseline statistics that will help you measure the success of your program and pinpoint opportunities for improvement. Sales data could also be used depending on the project.*

- Q6: On page 1 of the grant solicitation information, there is a list of possible projects under “grant focus”. Should we apply under one specific focus or can our proposed project include several possibilities in this list?**
- A6: You can apply either way. The Department has funded projects that had multiple projects in one request.*
- Q7: What is the maximum dollar amount we can request?**
- A7: There is no set maximum amount that can be requested per project. Last year, DOC grant awards varied in amounts from \$10,000 to over \$546,000. You can click on Grant Award History by County on the grants web page to see the grants awarded to specific entities within each county.*
- Q8: Do we need to use the exact Concept Form or can we provide the same information on separate sheets as long as they don’t exceed 2 double-sided pages?**
- A8: As stated in the grant solicitation “must be submitted using the Concept Form provided by the Department”. This is a word document that allows you to input as much information as you can on two (2) doubled sided 8 ½” x 11” office paper. Please note that the text should be a minimum 10-point type size.*
- Q9: What is certification? Do you have to be certified to apply for a grant?**
- A9: The Division of Recycling, Certification Section approves applications from individuals, partnerships, corporations and other entities to operate as a recycler. Once an entity’s application is approved they are assigned a certification number. Anyone who can meet all of the requirements in the Division’s regulations can become certified. The different categories of certification are: Recycling center, drop-off collection program, community service program or processor. Parties interested in starting a recycling business can call our Certification Section at 916-323-3008. It is not necessary to be certified to apply for the grant funding.*
- Q10: Are HDPE milk jugs included as a beverage container to be recycled for the purpose of this initiative?**
- A10: While HDPE milk jugs are not included in the Department’s recycling program, there are many containers in which the Department concentrates its efforts. Containers included in the Department’s recycling program are defined by law as aluminum, glass, plastic and bimetal container types filled with carbonated and non-carbonated waters, carbonated and non-carbonated soft drinks, sport drinks, wine coolers, distilled spirit coolers, carbonated and non-carbonated fruit drinks, vegetable juice in beverage containers 16 ounces or less, 100% fruit juice in beverage containers 46 ounces or less, coffee and tea beverages as well as beer and malt beverages.*
- Q11: Have projects that increase access to beverage container recycling via single stream systems ever been funded by the grant? Under the right conditions, would the DOC consider funding increased access to convenient beverage container recycling via single stream recycling? Can beverage container recycling grant funds be used for**

**equipment costs, such as the cost of purchasing a new truck for beverage container recycling?**

A11: *The Department has awarded funding for single stream projects in the past. The grant focus this year is broad, the only requirement is that the project provides convenient beverage container recycling opportunities in California. Funding can be used to purchase a truck for the collection of beverage containers as long as it is necessary, reasonable and cost-effective.*

**Q12: What do City Governments need to provide as “Proof of organizational status or authority”?**

A12: *A governmental agency does not need to provide proof of organizational status or authority.*

**Q13: When submitting the concept form, should the original prompts (i.e., “Describe the overall goal(s) and objective(s) for implementing the project.”) left in the form, or is it allowable to exclude them?**

A13: *The Concept Form should not be changed and the original prompts should be left in the document.*

**Q14: The phase 1 application asks if we are or ever have been certified by the Department of Conservation, Division of Recycling, and if we’ve ever had a certificate revoked/denied. Do you know where I can get this information?**

A14: *The Department’s Certification Services Branch can provide this information at (916) 323-3008.*

**Q15: What are greenhouse gas emissions and how is it measured?**

A15: *Greenhouse gas emissions include gases such as carbon dioxide, methane, or nitrous oxide which has the potential to contribute to climate change. Calculations to estimate the reduction of greenhouse gas emissions can be done using the calculator on the California Environmental Protection Agency’s website:  
[http://www.epa.gov/cleanenergy/energy-resources/calculator\\_html](http://www.epa.gov/cleanenergy/energy-resources/calculator_html).*

**Q16: It is clear that the focus for the grant is to assist with the collection of CRV Beverage Containers, but does the grant support efforts to capture Bottles and Cans and other material like paper, cardboard, and various metals?**

A16: *The Department is seeking projects that provide convenient beverage container recycling opportunities in California. Beverage containers should be the main component, however, the Department will consider the recycling of other material type if they are part of a comprehensive program. Examples of comprehensive recycling programs include: collection programs using cluster type recycling bins, curbside and multi-family collection programs.*